OSCOLA referencing workshop

Task 1

Decide which item needs a reference: write the numbers in the relevant boxes below.

1. Copy text from another source
2. Discuss the ideas or research of another person in your own words
3. Write about your opinions on a topic
4. Present the results of your own experiment or survey
5. Include a table of data or a diagram from another source
6. Write about something you know you’ve read about somewhere but you can’t remember where
7. Paraphrase the ideas from two separate sources linking them together using your own words
8. Mention a fact that is commonly known

<table>
<thead>
<tr>
<th>Reference required</th>
<th>Reference not required</th>
</tr>
</thead>
</table>

Task 2

Case citations

Here are details of a case from the Case Citator:


Applied, 04/169: Cited, 03/59
Format of a case citation

Name of the parties, neutral citation (if applicable), year of law report, volume number in which the case is reported, abbreviation for law report title, page number or case number, court

Task 3:

How would you cite this case?

Task 4

How would you cite the section ‘Liability for damage done by dangerous animals’?

Answer:
Books

Include the following information in a footnote for a book:

Author, Book title (Edition, Publisher, Year)

- If there is more than one author insert an 'and' before the last author’s name.
- The edition should be included where the book is in its second edition or beyond.
- If citing information from a specific page, add the page number directly after the reference.
- Where there are more than three authors, note the first author followed by 'and others'.
- Use commas only to prevent words running together, for example between multiple authors or between edition and publisher.

Task 5

Journals

To cite a journal article you will need to record the following information:

Author, 'Article Title' (Date) Volume number Abbreviated journal title First page of article
• Only include the issue number if every issue of the journal starts at page 1. If this is the case write the issue number in brackets next to the volume number e.g. 23(2).
• year of publication, in square brackets if it identifies the volume, in round brackets if there is a separate volume number;
• When pinpointing a particular piece of information, add a comma after the first page of the article
• For journals that are only published electronically, you will need to add the website address and the most recent date of access, in the form:
  Author, 'Article Title' (Year) Volume number (Issue) Abbreviated journal title <URL> date accessed

**Task 6**

For further help see the Referencing section of the Law Libguide at [http://tees.libguides.com/law](http://tees.libguides.com/law)