Searching your database for references

Simple search:

- Click on the **Search** icon from the tool-bar in the centre pane.
- Place a search for the title or key words of the reference and **Enter**
- A list of references/citations should appear that contain those words

Advanced search:

If you would like to be able to limit your search to particular folders or fields, you can use the Advanced Search.

- Click on the **Search** icon at the top of the page
- Click on **Advanced** to the far right of the tool-bar.
- Click on the drop-down menus to select the folders and/or fields in which you would like to search
- Click on **Search** – to see the results