Creating a bibliography from a set of references

1. Select the folder for the references that you would like to create a bibliography from

2. From the option on the toolbar – Choose Create bibliography

3. Select / search for a citation style – e.g. Teesside University: Harvard Style

4. Copy the text to the Clipboard

5. Paste into a Word document (check the font and text size).

To return to reference list:

Click All References

Note: It is important that your bibliography conforms to the standard set out by your School or Section.

Remember it is still necessary to check through the bibliography for errors.