Add academic literature from Google Scholar

Before you begin it is important that you have installed the bookmarklet tool on to your internet browser. Instructions for this can be found on the Reading Lists Online LibGuide: http://libguides.tees.ac.uk/RLO/gettingstarted

Go to https://scholar.google.co.uk/ and search for relevant academic literature.

Before you add an item to your list check that it is available online.

If you have set up your Google Scholar settings to use the Find it @ Tees Button, you can click on this link next to any relevant results to see if the University has access to this resource.

If the full text is available from Teesside University Library, bookmark the resource from the Teesside University page you are directed to after clicking on ‘Find it @ Tees’, and click on Add to my Bookmarks from your toolbar (if you are using a PC or laptop) or by using favourites (if you are using an iPad). The following screenshot is an example using a laptop
The bookmark page will open. The Resource Type should be set to **Article**. Click on **Create & Add to List**.
In the pop up box, select the list you wish to add your item to from **Add to list**.

You can also select a position on your list (i.e. top or bottom) or which section it will appear under e.g. Journal Articles (if you have already created sections in your list).

On this screen you can add a **Note for student**, these notes will appear next to the item in your reading list.

To finish click on **OK**.

If you were working on a Reading List and it is still open in another tab or window, you will need to refresh the page to show your newly added item.

Any additions to your list are automatically saved as a ‘draft’. Once you have finished adding the items you want to your list, you **must publish** it by clicking on the **publish** button on the top right of the screen (visible when you click on **Edit list (classic)**). By publishing the list will make it live for students to view.

If there is no **Find it @ Tees** button available and the item is available online by an alternative route, for example:

To add the item to your list, click on title of the document (or on the full text link to the right of the title). Bookmark the page by clicking on **Add to my Bookmarks** from
your toolbar (if you are using a PC or laptop) or by using favourites (if you are using an iPad). The following screenshot is an example using a laptop:

The bookmark page will open. The **Resource Type** needs to be set to **Website** or **Webpage** (you may need to change this by using the drop down menu). Click on **Create & Add to List**
In the pop up box, select the list you wish to add your item to from **Add to list**.

You can also select a position on your list (i.e. top or bottom) or which section it will appear under e.g. Journal Articles (if you have already created sections in your list).

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