Add magazine and news resources from PressReader

Before you begin it is important that you have installed the bookmarklet tool on to your internet browser. Instructions for this can be found on the Reading Lists Online LibGuide: [http://libguides.tees.ac.uk/RLO/gettingstarted](http://libguides.tees.ac.uk/RLO/gettingstarted)

Log in to PressReader and either search or browse for magazine/news resources. There are instructions below for (A) adding an article and (B) for adding a whole issue of a magazine/newspaper.

A: Add an article:
To add a magazine or newspaper article to your reading list, click on the title of the article and choose to view it in Text View.

This will change the view to look like this. Note: the page number has been added to the URL but the article title no longer shows:
Bookmark the page by clicking on **Add to my Bookmarks** from your toolbar (if you are using a PC or laptop) or by using favourites (if you are using an iPad). The following screenshot is an example using a laptop:

The bookmark page will open.

You will notice it is set to bookmark the whole journal. To change this to bookmark the specific article, click on **Add field**, choose **Has part (chapter, article, etc.)** then click on **Add**.

Choose **Article** from the **Resource Type** drop down list and type in the title of the article.

Check the **Online Resource** box and choose **Web address** from the Online Resource Link pop up box.

Click on **Create & Add to List**.
In the pop up box, select the list you wish to add your item to from Add to list.

You can also select a position on your list (i.e. top or bottom) or which section it will appear under e.g. Newspaper and Magazines (if you have already created sections in your list).

On this screen you can add a Note for student, these notes will appear next to the item in your reading list.

To finish click on OK.

If you were working on a Reading List and it is still open in another tab or window, you will need to refresh the page to show your newly added item. Note: This will only be visible in the Edit list (classic) screen.

Any additions to your list are automatically saved as a ‘draft’. Once you have finished adding the items you want to your list, you **must publish** it by clicking on the publish button on the top right of the screen (visible when you click on **Edit list (classic)**). By publishing the list will make it live for students to view.
B: Add a whole issue of a magazine or newspaper
To add a whole issue of a magazine or newspaper, click on the title magazine or newspaper. Then bookmark the page by clicking on Add to my Bookmarks from your toolbar (if you are using a PC or laptop) or by using favourites (if you are using an iPad). The following screenshot is an example using a laptop:

The bookmark page will open.

The Resource Type should be set to Journal.

Check the Online Resource box and choose Open URL from the Online Resource Link pop up box.

Click on Create & Add to List.
In the pop up box, select the list you wish to add your item to from **Add to list**.

You can also select a position on your list (i.e. top or bottom) or which section it will appear under e.g. Newspaper and Magazines (if you have already created sections in your list).

On this screen you can add a **Note for student**, these notes will appear next to the item in your reading list.

To finish click on **OK**.

If you were working on a Reading List and it is still open in another tab or window, you will need to refresh the page to show your newly added item. Note: This will only be visible in the Edit list (classic) screen.

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